Ashleigh Primary School and Nursery, Wymondham

"We are all stars: Ashleigh makes us shine"

ADMISSIONS ARRANGEMENTS POLICY

Persons Responsible – Governing Body

Date of Policy: October 2016 **Next Review Due: October 2017**

Adopted by Full Governing Body

Signed ..... **Date .....**

Chair of Governors

Review completed .....

Review completed .....

Review completed .....

Ashleigh Primary School and Nursery

ADMISSIONS ARRANGEMENTS POLICY

As a Community School we follow the Norfolk County Council policy for admission to the maintained Nursery and for first admission to main school.

If you wish to be on our Nursery or Reception mailing list you may register interest in a place at any time. We welcome visits. Please contact the school secretary to arrange an appointment to look round the school.

Children aged 3
Children who will be 4 between 1 September and 31 August may start Nursery at the beginning of the autumn term before their fourth birthday.

Children aged 4
Children who will be 5 between 1 September and 31 August may start school full time at the beginning of the autumn term before their fifth birthday.

Parents are entitled to defer their admission or request that their child attend on a part-time basis. However, by law, children must start statutory education full-time at the beginning of the term following their fifth birthday.

You need to make an application for a Reception class place even if your child currently attends a Nursery class at the same school.

Please note that attendance at a nursery attached to a school does not give you any priority for a place at that school.

Norfolk County Council decide on the admissions policy for all schools, except academies and foundation, trust, voluntary aided and free schools which set their own.

https://www.norfolk.gov.uk/education-and-learning/schools/school-admissions

Oversubscription rules for first admission to community schools

If there are more applications for places than there are places available, we will give preference to children living nearest to the school, according to the following rules in this order of priority:

Children who are due to start school and:

1. Have an EHCP or statement of special educational needs naming that school.
2. Are in public care or have been adopted from public care.

3. Live in the area served by the school and who have a sibling attending the school at the time of their admission.
4. Live in the area served by the school, and who have a brother or sister attending the feeder junior school.
5. Have a disability and live in the area served by the school (appropriate professional evidence will be required to confirm the disability)
6. Live in the area served by the school.
7. Have been allocated a permanent place at a Specialist Resource Base attached to the school (places allocated by Norfolk County Council's Placement panel)
8. Live outside the area served by the school, and who have a brother or sister with an EHCP or statement of special educational needs attending the school at the time of their admission.
9. Live outside the area served by the school, and who have a brother or sister attending the school at the time of their admission.
10. Live outside the area served by the school, and who have a brother or sister attending the feeder junior school.
11. Have a disability and live outside the area served by the school (appropriate professional evidence will be required to confirm the disability)
12. Live outside the area served by the school.

If all children within any of the above rules cannot be offered a place, the highest priority will be given to children living nearest to the school within that rule. To determine who lives nearest, distance will be measured on a straight line "crow fly" basis, using Ordnance Survey data. The address will be measured from the post office address point on the property.

Note: Criteria 7 only applies to schools which have a Specialist Resource Base on site. Feeder school priority will only apply in the first year of entry to the school.