

## **G646s - Primary and Early Years Settings**

### **COVID-19 Secure - Our school health and safety arrangements**

We recognise that our health and safety responsibilities apply to the management of COVID-19. We are committed to operating our school in a way that protects the safety of everyone

We have undertaken a risk assessment and put new measures in place for the COVID-19 Recovery Phase in our school and we have introduced a range of new measures to reduce the risk of virus transmission. In order to achieve this, our school will be operating in a very different way following all required government guidelines on infection control.

Our new measures include:

- Ensuring we have the facilities available to encourage excellent personal and respiratory hygiene (bins, tissues, wash hand basins, liquid soap and hand sanitiser);
- Ensuring we maintain excellent environmental cleaning across our buildings and sites;
- Grouping pupils and staff to limit the contact with others;
- Making changes to the way we carry out activities to avoid close contact where it is possible to;
- Making changes in classrooms and other spaces to reduce close contact where it is possible to;
- Ensuring our school is well ventilated;
- Arrangements to welcome essential visitors safely;
- Increasing the way that we communicate our new arrangements including through parent surveys, increased signage and marking areas of our site;
- Making changes to how we travel to the school and school times;
- Educating and supporting pupils in personal and respiratory hygiene;
- Providing our staff with information, instruction and training so that they can work safely;
- Asking our pupils about their health and making sure that they can let us know about how they feel;
- Ensuring that our staff are fit to work and go home immediately if they develop symptoms;
- Looking after pupils if they develop symptoms while they are waiting to be collected;
- Working with parents and carers to support our new arrangements by following the new arrangements and encouraging pupils to follow hand and respiratory hygiene at all times.

We will:

- Follow Government guidelines on infection control though following Norfolk County Council's Compliance Code and guidance;
- Consult with our recognised unions and engage with our employees when planning to reopen or extend our provision;
- Consider the individual health needs and personal circumstances of our staff and pupils in our risk assessment processes;
- Provide our staff with the information, instruction and training they need to carry out their roles for everyone's good and safety.

**Mr Sam Greenhalgh**  
**Chair of Governors**  
**Ashleigh Primary School and Nursery**

**Mr John McConnell**  
**Headteacher**

Date: 7<sup>th</sup> May 2021